Operating licence No. 294 / 22.10.2025

INFORMATION SHEET · REQUIRED DOCUMENTS

Certification of a document's date

Documents required to prepare the notarial file

01 The applicant's identity document.

02 The original document for which the formality is requested.

PLEASE NOTE

Certification of the date is not equivalent to authentication of the deed or certification of signatures.

IMPORTANT

Original documents must be presented on the signing date. Additional documents may be requested after the file is reviewed. Send the documents no later than the day before the notarial procedure, after the office has confirmed the requirements.

This checklist is for guidance and does not replace the notary public's review of the file.

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