Aequitas Cotroceni
PROFESSIONAL NOTARIAL FIRM
Romania · National Union of Notaries Public

Operating licence No. 294 / 22.10.2025

INFORMATION SHEET · REQUIRED DOCUMENTS

Certification of document copies

Documents required to prepare the notarial file

01 The original document for which a certified copy is requested.

02 The applicant's identity document.

03 The number of copies required.

PLEASE NOTE

Send information about the document in advance if the original is damaged or has particular features.

IMPORTANT

Original documents must be presented on the signing date. Additional documents may be requested after the file is reviewed. Send the documents no later than the day before the notarial procedure, after the office has confirmed the requirements.

This checklist is for guidance and does not replace the notary public's review of the file.

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