Operating licence No. 294 / 22.10.2025

INFORMATION SHEET · REQUIRED DOCUMENTS

Director's/shareholder's declaration for the Trade Register

Documents required to prepare the notarial file

01 The declarant's identity document.

02 The company's up-to-date documents and registration details.

03 Documents proving the representative's capacity and powers.

04 The resolution of the competent corporate body, if required for the transaction.

05 The transaction for which the declaration is requested and the Trade Register's current requirements.

PLEASE NOTE

The form of the declaration and whether it is required are assessed for the specific transaction.

IMPORTANT

Original documents must be presented on the signing date. Additional documents may be requested after the file is reviewed. Send the documents no later than the day before the notarial procedure, after the office has confirmed the requirements.

This checklist is for guidance and does not replace the notary public's review of the file.



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