Operating licence No. 294 / 22.10.2025

INFORMATION SHEET · REQUIRED DOCUMENTS

Inheritance proceedings

Documents required to prepare the notarial file

01 The deceased's death certificate, in original and copy;

02 If the deceased was widowed, the death certificate of the spouse who died earlier;

03 If the earlier deceased spouse's estate has been settled, the certificate of inheritance issued for that estate;

04 The deceased's marriage certificate, in original and copy;

05 The heirs' birth certificates, in original and copy;

06 The marriage certificates of heirs who changed their names through marriage, in original and copy;

07 Title documents, in original and copy, cadastral documentation and land registration decisions;

08 The shareholder certificate or a certificate issued by the Central Depository, where applicable;

09 The vehicle registration certificate and vehicle identity document;

10 The concession deed and certificate of value;

11 Sale and purchase agreements, title deeds and final acceptance reports;

12 The certificate of value for burial plots issued by the Cemeteries Administration, in original and copy, valid for the current year;

13 The tax clearance certificate for movable and immovable assets;

14 The tax certificate issued by the ANAF tax administration;

15 The heirs' identity booklets or identity cards, in original and copy;

16 Two witnesses, each with their identity document;

17 Declarations renouncing or accepting inheritance and the will, if any;

18 Bank account statements.



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IMPORTANT

All original documents must be presented on the signing date. Additional documents may be requested after the documentation is reviewed. The required documents must be sent no later than the day before the notarial procedure.

This checklist is for guidance and does not replace the notary public's review of the file.



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